

## NOSTRIFICATION/RECOGNITION PROCEDURE

### ONLY FOR THE CANDIDATES ACCEPTED ON BACHELOR COURSES

Under international agreements, the Republic of Poland recognizes following educational qualifications (NOSTRIFICATION IS NOT REQUIRED):

- 1) **IB Diplomas** (International Baccalaureate), issued by the International Baccalaureate Organization in Geneva;
- 2) **EB Diplomas** (European Baccalaureate), issued by European Schools in accordance with the Convention drawn up in Luxembourg on June 21st, 1994;
- 3) Certificates-High School diplomas or other documents issued by schools operating in educational systems within the **EU, OECD or EFTA members**, which allow access to higher education institutions in those countries: Australia, Austria, Belgium, Bulgaria, Canada, Chile, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Mexico, Netherlands, New Zealand, Norway, Portugal, Romania, Slovakia, Slovenia, South Korea, Spain, Sweden, Switzerland, Turkey, United Kingdom, United States of America;
- 4) Certificates issued in countries with which Poland has signed **bilateral agreements concerning the recognition of education**: Austria, Belarus, Czech Republic, China, France, Germany, Libya, Lithuania, Slovakia, Ukraine.

All countries not listed above need to do the NOSTRIFICATION procedure.

The deadline for submitting the decision from Kuratorium Oświaty we Wrocławiu is not later than the end of 1st semester of bachelor studies taken at the University of Wrocław.

Not submitting the decision of the Kuratorium Oświaty we Wrocławiu until the end of 1st semester results cross out from the students list.

*YOU CAN SUBMIT APPLICATION IN PERSON TO:*

*KURATORIUM OŚWIATY WE WROCŁAWIU, ADDRESS: PL. POWSTAŃCÓW WARSZAWY 1, ROOM 2007, 2ND FLOOR*

*OR SEND IT BY POST TO THIS ADDRESS: KURATORIUM OŚWIATY WE WROCŁAWIU, PL. POWSTAŃCÓW WARSZAWY 1, 50-951 WROCŁAW.*

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## INFORMATION ON NOSTRIFICATION OF SCHOOL CERTIFICATES AND SECONDARY SCHOOL CERTIFICATES OBTAINED ABROAD

Issues related with nostrification of school certificates and secondary school certificates obtained abroad are regulated by art. 93 of the Enactment of 7-th September 1991 on Education System (Journal of Law of 2004, No 256, p. 2572 with subsequent alternations), as well as by the Decree of the Minister of Education and Learning of 6-th April 2006 (Journal of Law of No 63, p. 443), hereinafter called "Decree".

Nostrification of school certificates obtained abroad is to be made by the **school superintendent** competent in respect of the domicile of the applicant for nostrification. In case of lack of such a **domicile** - the school superintendent competent in respect of the **seat of the institution** in which the applicant for nostrification is going to submit the certificate obtained abroad.

**The person applying for nostrification of certificate shall submit the following documents in the school superintendent office:**

1. **Application form** to perform nostrification procedure,
2. **Original school certificate or its duplicate**, attested by a consul of the Republic of Poland who is at the office in the country in which the subjected document has been issued with the reservation of § 14, section 2 and 3 of the Decree (see also: instruction),
3. **Declaration** that the submitted certificate has not been so far a subject of nostrification procedure in Poland,
4. In case of applying for recognition of school completion certificate or secondary school certificate obtained abroad as equal to **Polish secondary school certificate** - a statutory declaration confirming that the subjected certificate entitles the holder to apply for admission to university studies of any kind of university studies in the country within which education system the institution issuing the certificate operates (if in the certificate there is no comment stating such entitlement). Such statutory declaration can be issued by:
  - education authorities of the country, within which education system the certificate has been issued, or
  - accredited on the territory of the Republic of Poland diplomatic representation or consulate office of the country within which education system the certificate has been issued , or
  - a consul of the Republic of Poland being at the office in the country within which education system the certificate has been issued;

Please check the 526 file. There you can find an information in Polish Language how should looks such a confirmation letter. It is marked on green on the page 3th.

5. **Translation into Polish** of the certificate and related documents made in foreign language, made by:
  - sworn translator enrolled on the list of sworn translators managed by the Ministry of Justice, or
  - consul of the Republic of Poland being at the office in country in which education system the subjected document has been issued.
6. In case the Applicant is not the person for whom the certificate has been issued - **an authorization** given by the owner of the certificate.

We also explain that nostrification of the same certificate obtained abroad can be performed only once. **The nostrification certificate keeps its validity only together with the original certificate obtained abroad or its duplicate.**